

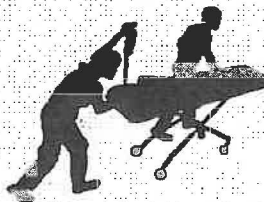
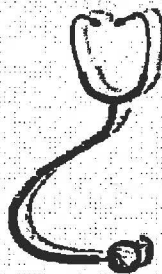
MESSAGE FROM ELY STATE PRISON MEDICAL DEPARTMENT

Your cooperation and active participation in, your own medical care is expected, encouraged and in your own long term health interests. This means that that you are encouraged to do the following:

1. Follow all medical instructions completely and compliantly as possible from the doctors, nurses and other Medical providers.
2. Take your prescribed medications as ordered. Also, never take any medications which have been prescribed to another person.
3. Keep all your scheduled appointments. If you wish to cancel a scheduled appointment, please notify medical of your wishes, as soon as possible or with 24 hours.
4. Always ask questions concerning your medical issues and concerns. You may kite for information regarding medical issues at any time; you are not billed for medical information. The more you know about your health and how to stay healthy the better.

NOTE: If you have special needs, such as, language barriers, difficulty hearing, require assistance in writing medical requests or making your needs known, please inform medical of issues so we may assist you in getting your needs met.

Nevada Department of Corrections is committed to providing Medical Care to its population for their needs as outlined by NCCHC standards.



MEDICAL SERVICES AT
ELY STATE PRISON
ELY, NEVADA



NEVADA DEPARTMENT
OF CORRECTIONS

**Information and Instructions to ALL Inmates
arriving at Ely State Prison**

ELY STATE PRISON is able and prepared to provide medical, dental and psychological services. The medical department is located in Building 9 of the Ely State Prison campus which is shared by the Custody and Administrative Offices. While the Medical Department is located in this building, a majority of the services are provided in the Housing units in the Sick-call room.

REQUESTING SERVICES

If you wish to be seen by a Doctor or a Nurse, you are to fill out a Medical (Kite) request form (DOP form # 2500) which are available from your Housing unit officers. Medical does not accept requests for Medical, Dental or Psych services on any form other than the DOP 2500 form. Any other forms received with requests for services will be returned to you.

To access Medical care:

Fill out a Kite stating your medical needs and put it in your cell door. It will be picked-up by Medical/Nursing staff during their various daily rounds to the unit. You will be scheduled to see someone or a response will be forwarded back to you. If you are scheduled to be seen you will be notified and you will be seen on your unit sick-call day, which is posted in the Housing units. Please be prepared and ready to attend your appointment when called. Also, if you refuse a scheduled appointment, you will be billed for the visit unless you have made a request to cancel this appointment at least 24 hours in advance.

If you have a Medical Emergency:

Notify the Housing Unit officer of your Emergency and give them information so they may pass this on to Medical/Nursing staff. The Officer will then make a determination if this is a Man down situation or if there is truly an Emergency present. Remember, only the Unit staff may call a Man down. If it is determined that an inmate gave false information and it is determined that the situation was not a Man down, the inmate will be charged Restitution for making a False Report.

DESIGNATED MEDICAL SERVICES TIMES

Emergency Services are available at all times for true emergencies

Medical Provider visits are Monday through Friday. These are posted in the Housing Units. Each Unit has an assigned day for doctors' visits, in which the Doctor will come to your unit.

Nursing Sick-call is held everyday in the Units, these unit visits are for people who have sent kites requesting to be seen.

Dental services are scheduled Monday through Friday. You will be escorted to the Dental Office for these services. You must request to be seen for Dental Services.

PILL CALLS and KOP Medications

KOP's are issued as received from the Pharmacy; you will be asked to sign for these medications and also asked to present your ID to receive these items. KOP's are brought to the Housing Units, with the exception of Building 12.

Pill Call Times
3:30 AM, 3:00 PM, 5:30 PM

Medications which are not KOP'D will be brought to the units by Nursing Staff. You will be asked to present your ID in order to receive your medications. Nursing Staff will also pick-up any Medical kites at these times. You will be subject to direct observation by Nursing & Custody staff that you are swallowing the medications given to you. In addition, some medications by regulation are required to be placed in apothecary for safety and security reasons.

GRIEVANCES

You may file a grievance regarding services received or not receive if you chose. Follow the regular grievance process and your complaint will be forwarded to the Medical Department (DON) for resolution. **SERVICE FEES** - Medical and Dental (No fee for Mental Health Services requests)

You will be billed \$ 8.00 for all Medical, Nursing and Dental visits. There is no charge for X-rays, Medications or Treatments related to these visits. There is no Charge for Chronic Clinic visits, but you must be enrolled by the provider in an approved Chronic Clinic with an illness that has been approved for Chronic Care designation.

REVERSAL OF MEDICAL CHARGES:

When you are billed (not before) on your monthly inmate account statement for "MEDICAL" charges and believe that the charge is in error, submit your Inmate Account Statement along with a Kite stating why you believe this billing is an error, to the Director of Nursing for research. If there is a billing error, a DOP 2578 - Reversal of Charges, will be sent to you for signature. This request will then be sent to Carson City for Reversal. Please submit your requests as soon as possible as processing can take 6-8 weeks. In addition, reversal may only be considered within a 6 month period.

MEDICAL DEFINITIONS

KOP Medications: Keep on Person Medications

DON: Director of Nursing Services / Medical Administrator

OTC: Over the Counter Medications

OTC's, such as, Aspirin, Ibuprofen, antihistamines, Antacid Tablets and various ointments and creams, etc. can be purchased at the canteen.

MANDOWN: A SEVERE LIFE-THREATING EVENT REQUIRING IMMEDIATE MEDICAL RESPONSE, SUCH AS, SEVERE BLEEDING, CHEST PAIN OR SEVERE RESPIRATORY COMPLICATIONS.

NOTE: INDIGENT INMATES WILL NEVER BE DENIED MEDICAL CARE ON THE BASIS OF NOT HAVING ANY FUNDS OR MONIES. HOWEVER, INDIGENT STATUS DOES NOT MEAN THAT YOU WILL NOT BE BILLED FOR ALLOWABLE SERVICES WHICH ARE PROVIDED TO YOU.